

August 27, 2010

From Michigan Association of Home Builders & Home & Building Association of Greater Grand Rapids

Any continuing competency **activity** a licensee has engaged in on or since January 1, 2009 may count toward this cycle's requirements.

Below are the rules governing continuing competency **activities** and providers as presented at August 5, 2010 public hearing:

R 338.1564. Continuing competency; activities; courses; alternate activities. Rule 64.

(1) Activities demonstrating continuing competency as required under MCL 339.2404b, such as courses and alternate activities, may include any of the following:

- (a) Courses referenced in MCL 339.2404b(4).
- (b) Successful completion of a college course.
- (c) Successful completion of a comprehensive test being administered by the department or by a third party under contract with the department to offer prelicensure examinations.
- (d) Participation in a school-sponsored mentoring program.
- (e) Presenting or attending a seminar, in-house course, workshop, or technical presentation made at a meeting, convention, or conference by a trade association, research institute, risk management entity, manufacturer, supplier, governmental agency, consulting agency, or other entity.
- (f) Publication of an article in a trade journal or a regional magazine as an expert in the field.
- (g) Active participation in an occupational or technical society, state advisory or review committee.
- (h) Serving as a member or attending a state board of residential builders' and maintenance and alteration contractors' meeting.
- (i) Serving as a member or attending a state construction code commission meeting.
- (j) Participating in a company sponsored seminar or training to enhance professional development.
- (k) Participating in a code hearing conducted by the international code council or bureau of construction codes.
- (l) Participating in research conducted in conjunction with a college or university, trade association, or manufacturer.

(2) The subject matter of courses and alternate activities shall meet the minimum requirements of MCL 339.2404b(2), and any additional requirements shall be relevant to the licensed occupation and may include any of the following:

- (a) Prelicensure course areas listed in MCL 339.2404b(1).
- (b) The residential maintenance and alteration contractor crafts and trades listed in MCL 339.2404(3).
- (c) Accounting and safekeeping for monies received from a customer, including requirements of 1931 PA 259, MCL 570.151, regarding building contract fund.
- (d) Accounting, finance, and taxes.
- (e) Personnel management.
- (f) Communication and customer service.
- (g) Environmental or land use analysis.
- (h) Life safety.
- (i) "Green" building.
- (j) Zoning and governance policies and procedures.
- (k) Mold, lead, asbestos, or other hazardous material mitigation.

R 338.1566 Distance learning; prelicensure; continuing competency. Rule 66.

(1) A distance learning course shall contain all of the following:

- (a) A course where instructor and student may be apart and instruction takes place through on-line or electronic media.
- (b) A course which includes, but is not limited to, instruction presented through an interactive classroom, job site, computer conferencing, or an interactive computer system and which fulfills the requirements in section 2404b of the act.
- (c) Individual modules of interactive instruction which provide access to an instructor, offered through on-line or electronic media.
- (d) A list of at least 1 learning objective for each module of instruction. The learning objective or objectives shall ensure the entire content of the course is understood.
- (e) A structured learning method that enables the student to attain each learning objective.
- (f) A method of assessment of the student's performance during each module of instruction.

(g) A remediation of any student who is deficient in the assessment to repeat the module until the student understands the course content material.

(h) An acceptable method of ensuring that the student achieves the approved hours in the course.

(i) An acceptable method of remedying hardware and software failures.

(j) Documentation demonstrating successful completion of a course.

(2) A prelicensure course may be earned through distance learning.

(3) A continuing competency course or an alternate activity may be earned through distance learning.